

# CORPORATE | BOOKING AGREEMENT for 2018

Welcome to Bellville Golf Club. We strive to provide you with a complete service, ensuring that your golf day is a great success. In order for us to fully understand your requirements, we kindly request that you complete the following agreement and provide us with as much information possible. **Please read through the conditions carefully, sign and fax back to us on (021) 913 5121, or alternatively email a scanned copy to [verlisha@bellvillegolf.co.za](mailto:verlisha@bellvillegolf.co.za). This will ensure that your booking with us is confirmed.**

## GENERAL CONTACT INFORMATION

NAME OF GROUP	<input type="text"/>		
CONTACT PERSON	<input type="text"/>	CONTACT NO	<input type="text"/>
EMAIL ADDRESS	<input type="text"/>		
PERSON RESPONSIBLE FOR PAYMENT	<input type="text"/>	CONTACT NO	<input type="text"/>

## DETAILS OF GOLF DAY

DATE OF PLAY	<input type="text"/>	STARTING TIME(S)	<input type="text"/>	AM	<input type="text"/>	PM
GREENFEE PACKAGE (Select the applicable package according to your groups size.)	<input type="checkbox"/> R260 (40-59 pax)	<input type="checkbox"/> R245 (60-79 pax)	<input type="checkbox"/> R230 (80-99 pax)	<input type="checkbox"/> R215 (100-119 pax)	<input type="checkbox"/> R200 (120+ pax)	
METHOD OF PAYMENT (Refer to Condition 5 of the Terms and Conditions.)	<input type="checkbox"/> EFT			<input type="checkbox"/> CASH	<input type="checkbox"/> C/CARD	
FORMAT OF COMPETITION	<input type="text"/>					
ADDITIONAL PRIZES WITHIN THE COMPETITION	<input type="checkbox"/> LONGEST DRIVE	<input type="checkbox"/> NEAREST TO PIN	<input type="checkbox"/> NEAREST TO PIN IN 2			
	<input type="text"/> OTHER (Specify)					
DO YOU REQUIRE A REGISTRATION TABLE(S)?	<input type="checkbox"/> Y	<input type="checkbox"/> N	DO YOU REQUIRE STARTING?	<input type="checkbox"/> Y	<input type="checkbox"/> N	

## TERMS AND CONDITIONS

1. The visiting group will pay Bellville Golf Club the agreed price per player. Refer to "GREENFEE PACKAGE" above.
2. **In order to secure your booking we require an R2000.00 non-refundable deposit as well as a signed copy of this agreement.**
3. It is strongly suggested that the number of players are confirmed within seven (7) working days prior to the date of play. Should the number of players be less than originally booked and no prior confirmation was received, you will be held liable for green fees as per the original booking.
4. Service of Marshalls (2) to be rendered at a cost of R250 each for the group's account.
5. All accounts (green fees, catering and bar) to be **settled before the actual day of play**. Our payment details are: **BELLVILLE GOLF CLUB, ABSA SANBEL, BRANCH CODE 632005 and ACCOUNT NUMBER 4051262390.**
6. Dress code of the club will be applicable. Golfers are generally dressed presentably.
7. **Motorised carts** will be allocated to **players only** and carts must be booked well in advance by the players. **NO carts may be used for the transportation of equipment and/or furniture to tee boxes or any holes on the course.**
8. **CATERING: All catering requirements for players and guests must be arranged through Ms Ronel Steyn, [ronel@bellvillegolf.co.za](mailto:ronel@bellvillegolf.co.za). Visiting groups are under no circumstances allowed to use outside catering or bring their own food inside the club house.**
9. "Wet holes" must be arranged through the Club Manager. Sponsors will be responsible for providing their own tables, chairs, umbrellas, glasses etc.
10. All sponsors of greens or tee boxes must be shown where to set up and is requested to report to the Pro shop prior to setup. This is to avoid any damage to the irrigation lines and being in the line of play. All vehicles will be shown how to access the course and where to park to avoid any damage to vehicles.

**Confirmation: No Bookings are confirmed unless the deposit payable is received together with this signed and completed Golf Day Booking Confirmation Form, agreeing to our payment terms and Additional Information.**

**Cancellation: If you wish to cancel your golf day we require thirty (30) days' notice in writing of such cancellation. Failure to adhere to this policy will result in forfeiture of your deposit.**

### **Additional Information**

**The facilities of the Club will be made available to your players on the same conditions as are applicable to our Full Members.**

**Practice facilities may be used by members and visitors who have paid the required playing fee.**

**Markers are available for "nearest to the pin" and "longest drive". Please inform us beforehand which holes are to be used.**

**Our Pro Shop is competitively priced and carries an extensive range of merchandise. Prize vouchers can be issued for redemption at the Golf Shop at Bellville Golf Club.**

**Available for hire: Golf Clubs @ R250 / Pull carts @ R50 / Golf carts @ R330**

**Golf cart hire is subject to availability and prices subject to change without notification.**

**Please provide us with your time sheet at least 4 days before your event. The tee-sheet will be forwarded to our security and players may enter the club premises by giving the gate-guard their name and tee-off time.**

**In order to maintain standards and politesse on the course we need to ask for your co-operation. Please would you convey the following information to your fellow organisers and players:**

- **Please ensure that all players are on the tee no later than 10 minutes before their tee-off time.**
- **Slow play tends to be a problem. We allow two-hours-and-ten-minutes for nine holes and no more than 10 minutes spent in the halfway house.**
- **Each player must have his/her own set of clubs. Sharing of clubs is not permitted. Please adhere to the Club's dress code. This is displayed in our pro shop and on the notice board.**
- **All players must have a full sand bag when going out on the course and we expect each player to be acquainted with general golf etiquette.**
- **All sponsors advertising must be removed by the end of the day.**
- **Litter must be placed in the bins provided for that purpose.**

**We look forward to welcoming you to Bellville Golf Club. We trust your day will be a huge success and enjoyed by all. Please do not hesitate to ask for any assistance. At Bellville Golf Club we will always try our utmost to solve any problem or request you may have.**

**Werner Theart**

**General Manager**

[werner@bellvillegolf.co.za](mailto:werner@bellvillegolf.co.za)

I, \_\_\_\_\_ hereby agree to all of the terms and conditions stated above.

SIGNED at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

SIGNATURE (on behalf of the Group)

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